BASF Corporation
26 Davis Drive, RTP, NC
2 TW Alexander Dr., Durham, NC

Instructions for completing contractor orientation off-site

All contractors performing work at any BASF RTP facility are required to complete contractor orientation training prior to conducting work on site. This training must be completed annually. Upon completion of the training, each contractor employee will be issued a contractor orientation card containing the date training was completed. Each contractor must be able to present this card upon entry to any BASF RTP facility.

In order to facilitate larger crews needing to obtain this training, contractors may elect to have employees complete the orientation prior to coming on-site, by following the directions below.

1. Use the link below to have each employee view the correct contractor orientation video, based on which location you will be working. The video is approximately 20 minutes long.

   BASF Contractor Orientation – 26 Davis Drive site

   https://vimeo.com/user88167537/review/511166260/e442f4bd2a

   BASF Contractor Orientation – 2 TW Alexander

   https://vimeo.com/user88167537/review/511180568/73b36e14ed

2. The information shared in the video is also covered in the contractor safety manual below. Hard copies of this manual are available at BASF and will be provided to each contractor upon completion of orientation.

English	Spanish
Contractor Safety Manual.pdf	Contractor Safety Manual-SPANISH-202

3. After viewing the video and the contractor safety manual, each contractor must complete the contractor safety quiz below. This should be signed by the employee and brought to the site as proof of completing orientation. If the contractor does not provide the completed quiz, he/she will have to repeat orientation at the site.

English	Spanish
RTP Contractor Orientation Quiz.pd	RTP Contractor Orientation Quiz_ES-M

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We create chemistry

This off-site orientation training option is provided as a convenience to our contractors. Any misuse or intentional bypass of the process may result in removal of the employee or company from the site. If you have questions or problems with completing the orientation, please reach out to your BASF contact.